



# KAD | KAI-RID CONFERENCE

## CONFERENCE STAFF APPLICATION

**June 8th –10th, 2017**  
**Johnson County**  
**Community College**  
**Overland Park, KS**

Please check the boxes to indicate when you are available →

(Please note - if you are available for all shifts, you will not be expected to work the entire weekend):

	THURSDAY	FRIDAY	SATURDAY
MORNING			
AFTERNOON			
EVENING			

### PLEASE PRINT CLEARLY

*Date:*

*Name:*

*Street Address:*

*City, State, Zip:*

*Home Phone:*

*Email:*

*VP/Phone:*

### If you are a student, please fill out the following info

*College/University Name:*

*Instructor/Director Name:*

*Instructor/Director Phone or*

As a Conference Volunteer, you should dress and conduct yourself professionally. You will be responsible for tasks such as introducing conference presenters, helping at the registration desk, handling the distribution of CEUs to participants, monitoring people coming in and out of workshop rooms, assisting with set-up and tear-down conference materials, and other similar tasks that may arise. In exchange for your services, you will receive a Certificate of Participation for volunteering your time and energy. You WILL NOT be able to earn CEUs during the times when you are volunteering. However, if you choose to attend workshops during times you are not scheduled to work, you must pay for registration fees and your own hotel accommodations. There is a special rate for conference participants available at Hawthorne Suites Executive Village should you choose to stay there.

If you are selected to volunteer, you will receive a confirmation email with further instructions. Most volunteers will work approximately 6 hours over the duration of the conference. Ideally, those who apply are available to work at any point during the conference, and are able to attend the **STAFF ORIENTATION meeting on June 8th**. However, you may still be selected even if you are unable to work the entire conference. **Complete this form and submit to Emily Hiskey at [emmahi123@gmail.com](mailto:emmahi123@gmail.com)**

Additionally, if you would like to attend the Friday night Entertainment and the Saturday closing banquet at no cost, we are asking all volunteers to notify Emily Hiskey as need to keep track of how many volunteers will attend these two events.